**Site Supervisor - Mill Hill Primary School**

**JOB SUMMARY**

Contract Type: Permanent

Working Pattern: Part time – 25 hours (1.00pm – 6.00pm Monday – Friday)

Advert Start Date: 19/04/24

Advert End Date: 03/05/24

Salary: Grade 2 SCP 5-6 (£21,575 - £21,968 pro rata)

Hours per week: 25 hours per week

Job Category: Schools – Support

Closing Date: 03/05/24 12pm

FURTHER INFORMATION

MILL HILL PRIMARY SCHOOL

Doxford Park, Sunderland, SR3 2PJ

Tel: (0191) 6075695

Email: office@millhillprimaryschool.co.uk

Web: [www.millhillprimaryschool.co.uk](http://www.millhillprimaryschool.co.uk)

Head Teacher: Mrs L Errington

Number on Roll: 419 pupils

Position: Site Supervisor 25 hours per week

Governors are looking to appoint a part-time site supervisor to start in December 2023. The ideal candidate should be hard working, enthusiastic and reliable and highly motivated.

We do expect that candidates are passionate about working in an environment where our young people are at the heart of everything that we do.

The post is exempt from the Rehabilitation of Offenders Act 1974 and therefore will be subject to a criminal record check from Criminal Records Bureau.

Mill Hill Primary School safeguards and protects its pupils and staff by being committed to respond in accordance with Sunderland Local Safeguarding Board Procedures.

Completed applications are available by emailing of telephoning the school office – office@millhillprimaryschool.co.uk 0191 6075695 and should be returned to school by the closing date.

Closing Date: Friday 3rd May 12.00pm

Shortlisting Date: Friday 3rd May

Interview Date: TBC